



MCSME - Ivory

<u>Aa</u> Project	Summary	Section	Priority	Status	Deadline
<u>Project Manager Role</u>				Done	
<u>FTP Details</u>				Done	
<u>WP Details</u>				Done	
<u>Additional Content Required that Mario must send us by Monday 7th September</u>	We have sent an email to Mario to give us additional details	Site Wide	Priority 1A	Not Started	
<u>Buy Online Membership - Payment integration</u>		Members Area	Priority 1B	Not Started	
<u>Articles to be uploaded for MCSME</u>	These are the articles and events that needs to be uploaded	News	Priority 1A	Not Started	
<u>EU Publicity to be included as per visual identity guidelines.</u>		Site Wide	Priority 1A	Not Started	
<u>Main logo to be smaller in size.</u>		Site Wide	Priority 1A	Not Started	
<u>Date toggle choosing options to be styled like the rest of the site.</u>		Site Wide	Priority 1A	Not Started	
<u>Add Upcoming Events (latest 3).</u>		Home Page	Priority 1A	Not Started	

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<p><u>After the staff images, a new section for Joint Ventures is to be added, which is simply a showcase of companies or projects that the Chamber is part of. All there is to be is a Title and Carousel of Logos.</u></p>		About Page	Priority 1A	Not Started	
<p><u>Contact emails used for council members to be sent to generic email: admin@smechamber.mt (although it would appear that they are contacting them personally, just the same).</u></p>		About Page	Priority 1A	Not Started	
<p><u>Images to be divided into 3 columns for Presidents and Vice Presidents (x 6 people) and in 4 columns for the rest which are divided into Council Members (Executive Board) and Staff.</u></p>		About Page	Priority 1A	Not Started	
<p><u>To add a sub-title or category for each President, Vice and Executive Member to showcase the business sector they represent (eg. Hospitality & Tourism, Retail etc). Every member has a sector.</u></p>		About Page	Priority 1A	Not Started	

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<p><u>On click, each service should also have the option to Add Buttons, so that calls-to-action can be implemented. (eg. Legal section 'Contact Lawyer' and others).</u></p>		Services	Priority 1A	Not Started	
<p><u>Other services will to include will be: Events (which can have a hyperlink to the events page), Maternity Trust Fund (with a Form CTA) and other generic Icon + Text Only modules.</u></p>		Services	Priority 1A	Not Started	
<p><u>We need to have the option to add more of these services, as they always evolve.</u></p>		Services	Priority 1A	Not Started	
<p><u>This pages needs to have the 'What can we do for you' part as the first thing.</u></p>		Services	Priority 1A	Not Started	
<p><u>Implement category filters like 'Resources'.</u></p>		News	Priority 1A	Not Started	
<p><u>To add all archives (unless in pdf) under the news section.</u></p>		News	Priority 1A	Not Started	
<p><u>The option to add buttons under the description for linking to/downloading. Agendas, Presentations and Premium Content links (recorded sessions etc).</u></p>		Events	Priority 1A	Not Started	

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<u>Implementation of Registration Form for some events underneath the description (ideally hidden and fields show on click).</u>		Events	Priority 1A	Not Started	
<u>In the Event Inside Page, the Date, Time and Venue should come under the main title as subtitles or small headings before the description.</u>		Events	Priority 1A	Not Started	
<u>Filter options to include;</u>		Resources	Priority 1A	Not Started	
<u>This page needs to become more visually appealing. Possibly to include the services and benefits for membership. New flow as follows:</u>		Becoming a Member	Priority 1A	Not Started	
<u>Possibility to include testimonials of members (can be either video or just a short statement in line with the campaign we should be launching).</u>		Becoming a Member	Priority 1A	Not Started	

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<p><u>For businesses with multiple outlets we would need to let them choose more than one locality. Thus, the Address Field must be split into the standard Number, Street, Locality, Post Code. There should be a second 'Second Locality (if applicable)' by default, while also a conditional rule that if they fill in this Second Locality, a Third Locality Field comes up (and keeps on going – some members have up to 10 outlets).</u></p>		Membership Form	Priority 1A	Not Started	
<p><u>Under business sector to either add a list of sectors and those applying can choose more than one or alternatively possibility of adding them in a tag format (e.g. retail, hospitality, financial services etc.).</u></p>		Membership Form	Priority 1A	Not Started	
<p><u>To add all company info as per registration form, including the possibility to amend such details by the user.</u></p>		Members Area	Priority 2	Not Started	
<p><u>Renewal option when logged in, and notification of expiry soon.</u></p>		Members Area	Priority 2	Not Started	

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<u>To show invoices and possibility of downloading invoices and receipts for payments affected.</u>		Members Area	Priority 2	Not Started	
<u>Automated email with all details inputted and payment invoice.</u>		Members Area	Priority 2	Not Started	
<u>A tab to show the history of Your Downloaded Content (taken from the downloaded resources by that client). The idea is that a user would not need to stay searching again for something they know they downloaded, and can simply go back and re-download.</u>		Members Area	Priority 2	Not Started	
<u>Where are the data of members (credentials) stored?</u>		Members Area	Priority 2	Not Started	